



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	A.P.RESIDENTIAL DEGREE COLLEGE
Name of the head of the Institution	Sri.A. Nabhi Khan
Designation	Principal (in-charge)
Does the Institution function from own campus	No
Phone no/Alternate Phone no.	08642242347
Mobile no.	9494347895
Registered Email	aprdc.nagarjunasagar@gmail.com
Alternate Email	aprdciqac@gmail.com
Address	A.P. Residential Degree College, Nagarjunasagar
City/Town	V.P.South
State/UT	Andhra Pradesh
Pincode	522439

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Men			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Sri. Y.N.S Choudhary			
Phone no/Alternate Phone no.		08642242347			
Mobile no.		7382033300			
Registered Email		aprdc.nagarjunasagar@gmail.com			
Alternate Email		aprdciqac@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/AQAR_2017-18.pdf">http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/AQAR_2017-18.pdf</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/07/Academic-Calendar-2018-19.pdf">http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/07/Academic-Calendar-2018-19.pdf</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.51	2016	16-Dec-2016	15-Dec-2021
<b>6. Date of Establishment of IQAC</b>			14-Mar-2014		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
Academic Audit	01-Mar-2019 1	30
NIRF Participation	31-Oct-2018 1	30
AISHE Registration	29-Jan-2019 1	30
NSS Special camp conducted in Adopted village	24-Jan-2019 7	44
Dr.S.Nayyem Banu Lecturer in Political Science presented a paper on India - Global Power and Aspring India - by IPSA at International Conference, Meerut, U.P	29-Dec-2018 2	1
National Mathematics Day was celebrated and prize were distributed	22-Dec-2018 1	230
Students participated in the programme MAGNET - 2019 conducted by Newton's Colelge, Koppunuru and won first prize and second prize in Innovative Business Ideas. Two Students got II Prize Quiz	06-Feb-2019 1	4
Dr.M.Suresh Babu. Lecture in Physics attended NAAC workshop at Hyderabad	02-Feb-2019 1	1
Students participated in State level CMS Students meet	02-Feb-2019 1	3
Students participated in National Consumer Day two students got 1st prize in different competition	24-Dec-2018 2	2
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
A.P. Residential Degree College	Maintenance	APREI Society	2018 365	383455
A.P. Residential	Special Fee	APREI Society	2018 365	520059

Degree College				
A.P. Residential Degree College	Administrative Sanction	APREI Society	2018 365	1243740
A.P. Residential Degree College	Skill Development	APSSDC	2018 365	1157336
A.P. Residential Degree College	General Funds	APREI Society	2018 365	1020601
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
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Upload latest notification of formation of IQAC	<a href="#">View File</a>
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<b>10. Number of IQAC meetings held during the year :</b>	3
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	<a href="#">View File</a>
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<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
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1) Introduction of Training and Certificate courses conducted by A.P. State Skill Development Corporation. 2) Selection of Students into Premier Institutions such as H.C.U, Tribal University and Central of University of Karanataka. 3) ODF Survey conducted by NSS. 4) Many students got Merit Scholar Ships such as Prathibha Award, Jindal Scholar Ship and Sanskrit Scholar Ship. 5) Students participated in State level and Intercollegiate competitions and secured prizes.

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
To send the staff as Resource persons to other institutions.	One Lecturer deputed as Resource person
To arrange workshops in the Institution.	One workshop Arranged

To encourage staff to participate in National and International conferences.	One Lecturer participated in International conference
To arrange Popular Lecture Programmes.	Five programs conducted
To encourage staff to participate in Seminars and workshops.	Three Lecturers participated
To celebrate National festivals and Mathematics Day.	Celebrated
To submit proposals for purchase of one Desktop computer and one printer for NAAC purpose and one desktop computer for Physics Department.	Sanctioned and Purchased
To encourage students to participate in Inter-collegiate competitions.	Participated and Ten students secured prizes
To conduct Skill Development courses	Four Training and Certificate courses conducted
To submit proposals for sanction of furniture.	Submitted and Received furniture
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC</td> <td style="text-align: center;">04-Mar-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC	04-Mar-2019
Name of Statutory Body	Meeting Date				
IQAC	04-Mar-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	05-Dec-2016				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2019				
Date of Submission	29-Jan-2019				
<b>17. Does the Institution have Management Information System ?</b>	No				

### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

##### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

All the programs in the college are affiliated to Acharya Nagarjuna University with choice-based credit system. Timetable committee under the supervision of Principal and a senior faculty member prepares time table for academic and co-curricular activities. The faculty of different Departments strive for effective curriculum delivery through preparation of teaching plans as per expectations related to the course. Sciences, Commerce and Arts students in the institution have opportunity to observe, analyze, and gain knowledge on various aspects. Physics, Chemistry, and Computer Science Departments have well equipped laboratories. Computer labs for Computer Science and for B.Sc. (MPC), B.Com and B.A. are available. The College has ICT facility in the seminar Hall, Physics lab, and Computer Science lab and in Arts & Commerce department. The College has a very good library with 14,427 books for competitive Examinations and PG entrance examinations. A Computer center with reading room is provided in the hostel with free Wi-Fi and internet facility to use it beyond the College hours. Students are encouraged to participate in State level and National level competitions in games and sports. Gymnasium facility is provided in the College Campus. A committee headed by Principal prepares Academic Calendar keeping in view the syllabus and time frame for its completion. The academic calendar includes curricular and co-curricular activities. A continuous evaluation is carried out to assess the performance by conducting assignments, tests and pre final examinations. Regular student seminars and field trips are conducted to improve the skills of the students. Faculty members are very much focused about to complete their syllabus in time. Students are encouraged to interact with teachers in the classroom and also beyond class room hours for clearing of doubts in their subject. Extra hours are devoted for taking remedial classes for the low achievers. Apart from regular syllabus additional topics are taught from the point of view of PG entrance examinations. High achievers are guided in their preparation for entrance examinations for higher studies. Supervised study is conducted regularly in the evening to cater to the needs of the students. Regular meetings of the departments with Principal enable to monitor the progress of the delivery of the curriculum and necessary corrections are initiated. The faculty members participate in regular evaluation process conducted by the University. Some of the teachers of this institution are members in Board of Studies. The faculty members regularly participate in the conduct of university examinations as university observers. Faculty of this College also participates in the evaluation process conducted by the University.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Tally Naipunya by APSSDC	Nil	01/01/2019	31	Nil	18 Certified
Amazon Web Services(AWS ) by APSSDC	Nil	01/07/2018	31	Nil	15 Certified

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Economics, History, Political Science (E.H.P), (E.M)	11/06/2018
BCom	Commerce (E.M)	11/06/2018
BSc	Mathematics, Physics, Chemistry (M.P.C), (E.M)	11/06/2018
BSc	Mathematics, Statistics, Computer Science (M.S.Cs), (E.M)	11/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	33	Nil

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	BSC (MPC) Mathematics, (E.M)	16
BSc	BSC (MSCS) Mathematics, (E.M)	11
BSc	BSC (MSCS) Computer Science, (E.M)	8
BSc	BSC (MSCS) Computer Science, (E.M)	1
BSc	BSC (MSCS) Statistics, (E.M)	5
BSc	BSC (MSCS) Statistics, (E.M)	5
BCom	V Sem Commerce, (E.M)	38
BCom	VI Sem Commerce, (E.M)	38
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	No
Teachers	No

Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
Nil

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics, History, Political Science, (E.H.P), (E.M)	40	1632	38
BCom	Commerce (E.M)	40	1547	38
BSc	Mathematics, Physics, Chemistry (M.P.C), (E.M)	36	1109	34
BSc	Mathematics, Statistics, Computer Science (M.S.Cs), (E.M)	36	1028	34

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	397	Nil	30	Nil	Nil

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	14	4	4	Nil	Nil

[View File of ICT Tools and resources](#)



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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Effective mentoring system is available in the institution. Principal of this institution plays a pivotal role in the implementation of mentoring system. He is not only mentor to the students but also to the staff. Principal gives standing instructions to all Heads of the departments to monitor the mentoring system in all aspects of the institution. Principal also knows very well the impact and outcome of the mentoring system hence insists all the members of staff in the productive implementation of mentoring system. Our motto in implementing the mentoring system is moulding the students as well disciplined and responsible citizens of the mother land. Assistant to the Principal would monitor the implementation of mentoring system in all academic aspects of the college including conducting morning assembly, evening assembly, during the instructional hours 9.30 AM to 12.30 PM and 2 PM to 5 PM and in the supervised study from 6 PM to 7.30 PM. ATP also keeps in mind the importance of mentoring while conducting all internal examinations with the help of examination branch, organizing Popular Lecture Programmes by the experts from various fields, conducting National and regional functions, club activities in the institution. All the Heads of the Departments (course coordinators) would supervise proper implementation of mentoring system with the help of respective faculty members. Course coordinators request the faculty to focus on learning objectives and course outcomes and check the students in regular intervals whether they are moving towards the desired goal in the right direction or not. Faculty identifies the goals of the students, extending good support and encouragement to each student to reach their goals successfully. Faculty trains the students to manage time and stress during the process of achieving their goals. Faculty also tries to mould the students to enjoy the journey while reaching the goal. Unique feature of this institution is "Loco parent system". All the faculty members act as Loco parents. Nearly 15 students are allotted to each Loco parent on the joining day of the college itself. Bio-data sheets will be given to each Loco-ward to furnish his objectives, goals, aptitude, planning including his personal information such as parent information, family particulars etc., Loco parent plays a dominant role as a mentor to mould his Loco-ward as a complete person in all aspects. He looks after the performance of Loco-ward in education, general behavior, health, hygiene and personal problems. Deputy Warden plays a crucial role in mentoring system relating to hostel activities. He tries to mentor the students not only in dining hall but in general discipline, behavioral aspects, understanding the co students, extending help to co students etc.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
397	30	1:13

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	30	1	20	11

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
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BSc	3052 (Mathematics, Statistics, Computer Science), (MSCs), (E.M)	II, IV, VI/2019	28/03/2019	03/05/2019
BSc	3052 (Mathematics, Physics, Chemistry), (M.P.C), (E.M)	II, IV, VI/2019	28/03/2019	03/05/2019
BCom	2052 Commerce (E.M)	II, IV, VI/2019	28/03/2019	03/05/2019
BA	1052 (Economics, History, Political Science), (E.H.P), (E.M)	II, IV, VI/2019	28/03/2019	03/05/2019
BSc	3052 (Mathematics, Statistics, Computer Science), (MSCs), (E.M)	I, III, V/2018	24/10/2018	29/11/2018
BSc	3052 (Mathematics, Physics, Chemistry), (M.P.C), (E.M)	I, III, V/2018	24/10/2018	29/11/2018
BCom	2052 Commerce (E.M)	I, III, V/2018	24/10/2018	29/11/2018
BA	1052 (Economics, History, Political Science), (E.H.P), (E.M)	I, III, V/2018	24/10/2018	29/11/2018

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#### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a transparent and robust evaluation process in terms of frequency and mode. In order to ensure transparency in internal assessment, the system of internal assessment is communicated to the students well in advance. The Principal holds meetings with the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college. Continuous evaluation is made through Group Discussion, Slip Tests, Assignments Submission, Survey and Seminars Presentation. Slip tests are conducted regularly in each unit. The weightage for the slip tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor

performing students after their assessment. Students appearing for Second /third year are asked to deliver the seminars in the concerned subjects. Topics are given by their teachers to the students to prepare for presentation. For transparent and robust for internal assessment, the following mechanisms are conducted • Internal Examination Committee. • Question Paper Setting. • Conduct of Examination • Result display • Interaction with students regarding their internal assessment. The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student towards learning and attending the classes has been also increased. It has created the interest among the students to take active participation in various co-curricular and extra-curricular activities for their overall personality development. The seminar presentation improves the communication skills of the students which is very essential to face the interviews. Regular review meetings are conducted by the Principal for monitoring the effective implementation of Academic Calendar.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared ever year by the committee headed by the Principal in accordance with the calendar of events issued by the University as this is an affiliated College. The institution follows strictly the guidelines issued by the University pertaining to admissions, Commencement of Classes, midterm examinations, end semester examinations and vacation. We have conducted internal examinations in addition to the midterm examinations to our students to excel in the University examinations. Regarding admissions into first year graduation courses, the College strictly adheres to the rules of the University including the state reservation policy. The institution sends the master list of newly admitted I year students to the University immediately after the last admission date. It also submits the list of transferred candidates immediately after the last date for transferred candidates. The College conducts the practical examinations and completes project works in different subjects as per the schedule given by the University. Apart from the events in the academic calendar, the College celebrates all the important functions such as Independence Day, Republic Day, Krishna Asthmi, Vinayaka Chavithi, Semi Christmas, birth anniversary of Vivekananda Swami etc. Choice Based Credit System was implemented for all the Three Years per the guidelines of the University. Yoga Day was celebrated by NCC cadets on 21.06.2018. NSS Special Camp was conducted at Brahamanadapuram Thanda on 24.01.2019 and 44 volunteers participated. ODF survey was conducted by NSS volunteers. Also NSS volunteers participated in Janmabhoomi Programme.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/Program\\_Outcomes.pdf](http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/Program_Outcomes.pdf)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1052	BA	Economics, History, Political Science	29	29	100

		(E.H.P), (E.M)			
2052	BCom	Commerce (E.M)	38	37	97
3052	BSc	Mathematics, Physics, Chemistry (M.P.C), (E.M)	26	22	85
3052	BSc	Mathematics, Statistics, Computer Science (M.S.Cs), (E.M)	29	24	83
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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### 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	Nil

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	Nil	Nil	0
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### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
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### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
0	0	0	Nil	0	0	Nil
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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
0	0	0	Nil	Nil	Nil	0
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	4	1	Nil
Presented papers	Nil	1	Nil	Nil
Resource persons	Nil	Nil	1	Nil
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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	APRDC NSS UNIT	4	100
Swatch Pakawada	APRDC NSS UNIT	5	100
ODF Survey	APRDC NSS UNIT	5	100
Janamabhoomi Maa Vooru Programme (10 Days)	APRDC NSS UNIT	8	80
NSS Special Camp at Adopted Village at Brahamananda Puram (7 Days)	APRDC NSS UNIT	2	44
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
State Level Competition	Consolation Prize	Andhra Loyola College, Vijayawada	2
State Level CMS Student Meet	Consolation Prize	Guntur	3
Magnet - 2K19	Got 2nd Prize,	Newtons Institute College, Koppunur	1
Magnet - 2K19	Got 2nd Prize,	Newtons Institute College, Koppunur	4
Quiz Competition	5000/- Cash Prize	TGPS College, Guntur	3
Quiz Competition	Got 3rd Prize	Andhra Loyola College, Vijayawada	3
State Level Soft Skills	Participation Certificates	Guntur	1
All India Essay Writing Event	Participation Certificates	New Delhi	6
To conduct the Debate and Essay Writing Competition in our College	Participation Certificates	Power Grid Corporation - Thallapalli, Macherla	10
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Teachers Day (Self Government)	Arts Group	Students act as Teachers Students act as	25	350

Day)		Teachers		
Freshers Day	Cultural Wing	Welcome Party	30	397
Vinayaka Chavithi	Telugu Department	Puja Performance	5	150
Krishna Ashtami	Sanskrit	Puja Performance	10	250
Independence Day Celebrations	Cultural Wing	Elocution	15	258
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Andhra Pradesh State Skill Development Corporation	04/10/2018	Skill Development Activities	40
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### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1936721	1744813

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing

Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
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#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	20.11.01	2016

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12748	1202996	175	19405	12923	1222401
Reference Books	1487	333174	6	405	1493	333579
Journals	6	6150	3	3150	9	9300
Others(s pecify)	Nil	Nil	1	5900	1	5900
No file uploaded.						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	93	2	93	2	3	4	11	100	0
Added	0	0	0	0	0	0	0	0	0
Total	93	2	93	2	3	4	11	100	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
----------------



#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1302333	1219024	680601	577978

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Institution adopts the following procedures and policies for maintaining the activities. I. Academic Facilities: Faculty of the institution prepare Academic plan before commencement of Academic year. Each faculty prepares Annual plan to complete the syllabus as per the calendar of events prepared by the committee. Popular Lecture Programs are arranged to create awareness about the latest developments in the subjects. Faculty are encouraged to participate in refresher courses, orientation courses, workshops etc. II. Physical Facilities: College has established laboratories for Physics, Chemistry and Computer Science Departments. Every year equipment is purchased for these laboratories under the head "Special Fee". Administrative sanction is accorded towards the maintenance of computers. There is a well established library in the institution with one librarian and one assistant librarian. It has 14247 books (including textbooks, reference books, journals and periodicals etc) and the approximate cost of these books is Rs.15,71,180/- An amount of Rs. 5900 is spent on subscription of NLIST. The library is automated with KOHA software. College has sports room with sufficient equipment for games and sports. Playground one (52mX65m) in the college campus and play ground two (43mX52m) adjacent to NRC block are available for games and sports. There is shuttle court behind the main building. A separate gymnasium room is available. Sports and games in the college are organized by Physical Director with the support of Sports Committee represented by the students. There are about 93 computers in the college in which 30 are allotted exclusively to the department of Computer Science to conduct the practicals as per the curriculum. In addition to these, 23 computers are available in Arts and Commerce lab and 12 computers are available in the reading room situated in the hostel campus. The remaining computers are allotted to all the departments and office. All these systems have internet facility with fiber net connection which is installed with the speed of 100 MBPS. A BSNL internet connection is facilitated to Office systems only. Institution has two 5KV online inverters one in computer lab and another in Arts and Commerce lab. There are 12 class rooms (each with dimension of 25X25 square feet) and other three rooms fixed with LCD. Two more portable LCDs are available. Health center with staff nurse is available to monitor the health and hygiene. Government doctor from the local PHC attends and honorarium is paid. Free boarding and accommodation is provided for the students. Hostel consists of 25 dormitories with a kitchen including store room and spacious dining hall and RO plant. The hostel is maintained by the Deputy Warden (one of the lecturers) with the support of Hostel committee represented by the students. Principal is the Chief Warden. The hostel campus has 2 bore wells, running water tap connections, 2 surface water tanks. One 10 KV electric generator is fixed in the campus. Regular electrician is available. There are

about 26 bathrooms and 10 lavatories with a scavenger. The entire team of the institution strives in maintaining the system effectively.

[http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/maintenance\\_2018-19.pdf](http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/maintenance_2018-19.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	National Scholar Ship	53	530000
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Memory Training Workshop	11/12/2018	357	Sri Prabhakar Datta
International Yoga Day	21/06/2018	142	APRDC NSS NCC Unit
Soft Skills Technical	01/07/2018	95	A P State Skill Development Corporation
Aptitude Reasoning	01/10/2019	54	A P State Skill Development Corporation
Amazon Web Services(AWS)	01/07/2018	18	A P State Skill Development Corporation
Tally Naipunya	01/01/2019	23	A P State Skill Development Corporation
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	The Future of Loss	Nil	212	Nil	Nil
2019	Archeology	Nil	315	Nil	Nil

	- A source of History				
2018	Becoming a better Student	Nil	367	Nil	Nil
2018	Career Counselling	Nil	357	Nil	Nil
2018	Fixing of Goals	Nil	377	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	TCS	6	1
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	BA	Political Science	Andhra University"	MA Political Science
2019	1	BA	Political Science	Sri Vekateshwara University	MA Political Science
2019	1	BA	Political Science	Punjab Central University	MA Political Science
2019	1	BA	Political Science	Pondicherry Central University	MA Political Science
2019	1	BA	History	Sri Vekateshwara University	MA History
2019	1	BA	History	Andhra University	MA History
2019	1	BA	History	Andhra	MA

				University	Archeology
2019	1	BA	History	Central University, Tamil Nadu	MA History

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volley Ball	Institution	24
Hand Ball	Institution	24
Cricket	Institution	44
Kabaddi	Institution	22
Ball Badminton	Institution	10
Shuttle	Institution	10
Carrrom	Institution	10
Chess	Institution	8

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	II PRIZE	National	1	Nil	Y182052008	G.Murali Manohar

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Under the Residential system hostel and mess are owned and managed by A.P.R.Educational Institution Society. In our institution administration also takes the support of Student Forum to timely respond to the problems faced by students and developmental activities. The Students Forum constituted with five student secretaries. The student forum is selected by conducting elections. The following are the members of the student forum. 1. Academic Secretary 2. Mess Secretary 3. Cultural Secretary 4. Sports Secretary 5. Medical Secretary. Along with these members, deputy secretaries are also elected on the same day for each category. Every student forum member has specific responsibilities ? Academic secretary makes the arrangements for conducting the programmes related to academic like organizing seminars, quiz competitions, PLPs, organizing

student clubs etc. ? Mess Secretary oversees the problems faced in hostel and mess, keeping harmony between seniors and juniors in the hostel and bringing food related issues to the notice of the Deputy Warden and Principal and tries to resolve the same. ? Cultural Secretary and other student forum members conduct Fresher's Day, all religious festivals and important National festivals etc. These activities improve the leadership qualities of students and also they can learn how to work in coordination with all other students. They can improve their communication skills of interacting with district people while organizing events in the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

APRDC Alumni Association was formed by the old students of Andhra Pradesh Residential Degree College, Nagarjuna Sagar in the year 2003. The objectives of the association are: • To provide financial support for the needy students who are economically poor irrespective of cast, community and creed who have completed their under-graduation course from APRDC, Nagarjuna Sagar. • To conduct lecture meetings, seminars, and workshops in the college to enhance the ability of the students in selecting better professions and building up their career. • To provide required infrastructure support to the institution • To facilitate interaction among student community, inter se, with alumni members. • To carry on activities for charitable purpose and activities of general public utility. • To make submissions/representations to different bodies, both government as well as non-government, for up-lifting of educational standards or infrastructure facilities of the college. The Alumni Association was officially formed and registered under the Government of Andhra Pradesh Registration and Stamps Department Registrar of Societies vide Regd. No. 601/2006 dated. 25th April 2006. Presently, the Alumni Association has 1,100 members with an Executive Body duly elected. Regular Activities of the Association: Alumni Association interact with the present students at regular intervals and conduct various programs for the benefit of the students. Some of the activities conducted by the Alumni at regular intervals are : ? The members of the Alumni Association who are working in different fields, regularly interact with the present students at the College through Guest Lecture programs, Workshops, and interactive sessions. ? Conduct Orientation Program to the first-year students, to make them feel home and guide them in preparation for different competitive programs while pursuing their under-graduation course in the college. Alumni invited many popular personalities to interact with the students and give orientation about the courses available and the opportunities they have after completion of the desired courses. ? Conducting various Career Guidance programs in the college, inviting old students from different streams of work and give guidance in choosing the desired path in pursuing their higher studies. Alumni members from Manufacturing Industry Information Technology Industry Service Industry were invited to give Popular Lecture Programs. Annual Activities: Alumni Association actively participates in Annual Programs conducted by the College such as, ? Teacher's Day Program on 5th September ? College Annual Day Program Awards Financial Assistance: Alumni members present Awards in the name of their beloved one's and awarding the same to the deserved students as identified by the college authorities. Some of the Awards/Rewards constituted by the alumni members are: ? Gold Medal for the Topper of the College of different streams, who have passed out from the college. ? Cash Awards for the Topper of the College of different streams, who have passed out from the college. ? Cash Awards are given in the name of beloved lecturer's and given to the topper of different subjects.

5.4.2 – No. of enrolled Alumni:

1120

5.4.3 – Alumni contribution during the year (in Rupees) :

108000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni visited on 07-07-2018, 01-08-2018 and 05-09-2018 on this Day  
Felicitation to Teachers is done.

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The two practices of decentralization and participative management have committees, one with lecturers, and the other with students. 1) Formation of committees with faculty The following are the committees formed with faculty as the members to organize various curricular, co-curricular and other activities. Academic Examination committee, Discipline Anti-ragging committee, Hostel, Cultural, Special fee Maintenance committees. Academic Committee is would organizing various activities like preparation of annual calendar of events, seminars, workshops, quiz programmes etc. Discipline Anti-ragging Committee takes up the issues relating to students' indiscipline in any form like late coming to College, creating any sort of unrest in the campus etc. and suggests solutions to resolve the issues. Anti-ragging Committee involves prevention of all sorts of ragging activities in the campus. Hostel Committee assists in providing required facilities like accommodation, menu in the mess, monthly dinner in the mess, serving quality and hygienic food to the students, and overall discipline in the hostel premises, preparing Train concession forms to the students for the travel at concessional rates during vacations. Cultural Committee takes lead to organize various cultural programmes on Gandhi Jayanthi, A.P. formation day, Women's day, Fresher's day, Farewell party and on annual college day celebrations. 2) Formation of student Forum The college has student advisory body which helps the students to develop their leadership qualities and over all personality development. By conducting the student forum elections, a free environment is developed to inculcate leadership qualities at various levels. The Students' forum is the representative body of the entire student community of the college. It is the interface between the students and the administration and works with both entities to identify and address concerns that affect the students directly and indirectly. The Student forum represents the interests of the students and participates in discussions and decisions that affect the student community. The Student forum aims at the all-round development of students and organizes several extra-curricular events throughout the year in association with the college committees and the various activity clubs in the college. It also coordinates the student volunteer effort for Institute events that are organized periodically. It also provides students an opportunity to be a part of the activity, motivated by a sense of social responsibility and aiming to give something back to society. Total ten students are elected as secretaries every year, by all the students in the college by elections, which are conducted by election committee. In that ten, five are secretaries from final year students, five are deputy secretaries from second year students. (1) Academic secretary : All issues related to academic matters. (2) Mess secretary : All issues related to mess, hostel dormitories, discipline in dining hall. (3) Cultural secretary : Conducting National events and cultural activities throughout the year. (4) Sports secretary : Conducting various sports activities in the college including Physical and Mental fitness activities. (5) Medical secretary : Take care of health and hygienic of the



students, with the assistance of staff nurse.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	All the programmes in the college are affiliated to Acharya Nagarjuna University with Choice-Based Credit System. A time table is prepared which include, both curricular and co-curricular activities. Annual teaching plans are prepared by the faculty. An Academic calendar is prepared by the committee headed by the Principal in accordance with the calendar of events issued by the University. Extra hours are devoted for remedial classes for low achievers. The students are encouraged to study additional topics which help them to attempt competitive examinations and PG entrance examinations. As the institution is Residential, Supervised Study is conducted during. The evening to cater to the needs of the students. The College has well equipped laboratories for Physics, Chemistry and Computer Science. It has a separate Computer lab for BSC (MPC), B.Com and B.A students. Some of the faculties are members in Board of Studies.
Teaching and Learning	The Principal monitors the teaching of the lecturers by the proper implementation of the academic calendar prepared by the committee. Teaching diary is maintained by every staff member which is inspected by the Principal regularly. Teachers of the institution plan field trips, arrange Popular Lecture Programmes. Students are encouraged to give seminars in the class which improve their skills. Quiz, elocution and essay writing competitions are conducted by different departments. Interactive sessions are arranged for the students by the experts from different fields. Alumni plays a major role in guiding the students to achieve their goals. IQAC holds meetings in which the senior faculty give required suggestions for bringing about qualitative changes in the teaching and learning process.

Examination and Evaluation

At the beginning of the academic year for the newly admitted students a test is conducted in each subject to evaluate their previous knowledge. Basing on the performance the students are identified as low achievers and advanced learners. Remedial coaching is given to slow-learners, and fast learners are given extra coaching to prepare for competitive examinations and other PG entrance examinations conducted by IITs, Central University and JNU. In addition to this an internal assessment of the student is made through slip test, monthly test, quarterly, half-yearly and Pre-final examinations. The answer scripts are valued and returned to the students with necessary instructions to improve. The performance of the student is intimated to the parents regularly. The performance of the students in the Annual/Semester examinations is reviewed by the Principal.

Library, ICT and Physical Infrastructure / Instrumentation

Library is one of the main resources in the process of learning. Teacher is the primary source to student to acquire the knowledge in the subject. Then library plays a crucial role in the life of a student to gain subject knowledge in an extensive manner. One famous saying goes "When in doubt go to the library". This shows that library plays a vital role in the student's life because getting doubts while studying the subject are very natural phenomenon. Library helps to create opportunities for learning, support literacy and education. Library in the institution has more than 14,427 books relating to all under graduate courses, General knowledge books and books related to personality development. There is a unit of library in the hostel premises which is opened up to 11 pm on all days except in vacation periods and students will be benefited a lot with this unit. Library automation is done partially with which one can access the collection easily and it saves the time of the user. The departments of Physics and Chemistry have departmental libraries, it will be useful to the students those who have passion to pursue PG courses in reputed institutions. Library in the institution has adequate infrastructural facilities.



Human Resource Management

Human resources in higher education refer all those employed in higher education institutions. It includes academic staff, administrative and supporting staff. The success of an institution depends mainly on the people it employs, on their competence, commitment and motivation to perform the tasks, goals and the conditions in which they work. Recruitment of regular staff is done by APPSC or on promotion and in case of recruiting full time staff, institution follows transparent and effective procedure and hence care is taken to fill all the Teaching Posts. Principal, as the administrative head, has the clear idea on the capabilities of each member of the institution (Teaching, Administrative and supporting staff). Basing on this, Principal assigns suitable work to the employees and extracts the same in the stipulated time in the desired form. Principal utilizes the services of the employees of the institution in judicious and amicable manner to sustain the name and fame of the institution.

Admission of Students

The admission into first year Degree courses are given to the candidate on the basis of their merit in the Common Entrance Examinations held in the first week of May every year at various centers in Andhra Pradesh and Telangana State. Candidates should pass the qualifying examination i.e. Intermediate in one attempt with not less than 50 and should have passed in the latest academic year. Relaxation is allowed in the case of SC, ST and BC students. A minimum of 25 marks on the aggregate in the entrance test is required to make the student eligible for admission. The candidate should have passed the qualifying examination in English medium or 40 in English subject in qualifying examination as the UG courses in the College are in English medium only. After the completion of Entrance Examination, merit list is prepared by the Management. An "intimation letter" will be sent to the candidate and he has to attend the counseling personally and take the admission within a stipulated time. All the original certificates have to be submitted by the candidate at the time of admission. For

admissions the following reservations are followed as per the G.O.Ms.No: 73, Date: 25-09-2012 issued by the Government of A.P. (1) S.C - 15 (2) S.T - 6 (3) B.C - 29 (4) Physically Handicapped - 3 (5) N.C.C, Sports other extra-curricular activities - 5 (6) Children of Ex-Serviceman - 3.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Partial implementation of e-Governance in administration is in practice. Notification for common entrance is published in the Management website. Applications are received through online. Candidates receive and download the hall-tickets from the website. After conducting the offline examinations, evaluation is done by scanning the answer sheets (OMR). Merit list is displayed in the website and SMS is sent to the selected candidate. After attending the offline counseling the admissions are completed. The selection list is sent to the institution through online. Final list of the admitted candidates is sent to the Management and University through online.</p>
Finance and Accounts	<p>Salaries to the employees of this institution are paid through online by Comprehensive Financial Management System (CFMS), maintained by Govt. of Andhra Pradesh. Payments from the institution to the vendors are done through online (NEFT/RTGS).</p>
Administration	<p>e- Governance has been implemented in this institution in the following. 1. Administration : District Purchase Committee consists of Joint Collector (Chairman), DEO and Principal. Quotations are invited for the articles and submitted to the DPC for approval through E-filing, after getting the approval, College level purchase committee purchases the articles. Correspondence related to Academic and administrative matters is carried through E-mails. 2. Hostel Administration: The following data is uploading every day in ANNAPURNA App, Govt. of Andhra Pradesh. 1. Scanned and uploaded purchase bills daily 2. Daily uploading consumption particulars. 3. Transportation charges of gas and rice are uploaded. 4. Information sent to</p>

	the Management through E-mail 5. At the end of the month basing on the daily consumption report, Percapita statement is prepared.
Planning and Development	Indents for the purchase of items for different departments are submitted through E-mail to the management, and sanction orders are received through online.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Nil	Nil	Nil	Nil
2018	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation program on Quality, Excellence, Assessment and Accreditation in institutions.	1	02/02/2019	02/02/2019	1
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	20	Nil	1

### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical Reimbursement	Medical Reimbursement	1) National Scholar Ship, 2) Sitaram Jindal Scholar Ship , 3) Sanskrit Scholar Ship

## 6.4 – Financial Management and Resource Mobilization

### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

I) Internal Audit: The Principal constitutes different committees at the end of the academic year for conducting internal audit. Stocks of furniture, Computer labs, Physics lab, Chemistry lab, Examination branch, Capital works, Games Sports, Hostel Miscellanies, Library, Medicines, and Utensils are verified in internal audit. Principal verifies the services of regular staff and whether the entries are properly made in their service registers or not. During the internal audit, unserviceable articles are identified and recommended for write off as per the rules in vogue. Indent for new equipment is prepared basing on the internal audit. II) External Audit: 1) Academic Audit: It is conducted annually by the Academicians from Commissionerate of Collegiate Education. Academic performance indicator (APIs) scores are given to each faculty member basing on their performance in the following criteria. i) Teaching, learning and Evaluation related activities (Maximum API score - 125, Minimum API score - 75) ii) Co-curricular, Extension and Professional development related activities. (Maximum score - 50, Minimum score - 15) iii) Research and Academic contributions. 2) External audit is conducted by Audit Personnel deputed by the Management every year during the months of August September for 3 days. They verify Capital Works, Computer Expenditure, Conveyance Cartage, Exams stationery, Food charges, Furniture, Games Equipment, Hostel Misc, Hot and Cold, Library books, Liveries, Medicines, Newspapers Periodicals, Office Misc, Stationery, Teaching aids, Telephone charges, Travel expenses, Utensils, Water Electricity, Work Experience, Medical bills, Monthly deductions, Salaries, Guest teacher remunerations, Daily wage workers remunerations, College civil works, APGLI amount to retried employees, bills related to APRDC admission , cash on hand and cash at bank. After the completion of the audit, recommendations of the Audit Committee are reviewed and implemented if possible. The Audit Committee submits objections if any to the Principal.

### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
STEP - DSA, Guntur	20000	For sports material
<a href="#">View File</a>		

### 6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate	No	Nil

		Education Govt of A.P, Hyderabad		
Administrative	Yes	Govt of A.P State Audit Department, Local Fund Audit	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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6.5.3 – Development programmes for support staff (at least three)

1) Residential programme on Communication Skills, Noting and Drafting was conducted to the support staff of three members of the College for 12 days from 19-11-2018 to 30-11-2018 at APHRD Institute, Srikalahasti, Chittoor (Dt) for their professional development.
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Skill Development courses are introduced. 2) ICT based teaching is implemented. 3) Computer students ratio is increased.
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Academic Audit	01/03/2019	01/03/2019	01/03/2019	30
2018	NIRF Participation	31/10/2018	31/10/2018	31/10/2018	1
2018	AISHE Registration	29/01/2019	29/01/2019	29/01/2019	1
2018	Students participated in National Consumer Day two students got 1st prize in different competition	21/12/2018	21/12/2018	21/12/2018	3
2018	Students participated in State level CMS Students meet	02/02/2019	02/02/2019	02/02/2019	3

2019	Students participated in the programme MAGNET - 2019 conducted by Newtons Colelge, Koppunuru and won first prize and second prize in Innovative Business Ideas. Two Students got II Prize Quiz	06/02/2019	06/02/2019	06/02/2019	1
2018	National Mathematics Day was celebrated and prize were distributed	22/12/2018	22/12/2018	22/12/2018	100
2019	NSS Special camp conducted in Adopted village	24/01/2019	24/01/2019	24/01/2019	44
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Meeting on Code of Conduct	24/09/2018	24/09/2019	7	Nil
Resolutions taken on Code of Conduct	28/09/2018	28/09/2018	6	Nil
Meeting held to Discuss the Problems of Women Staff	02/11/2018	02/11/2018	6	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Braille Software/facilities	Yes	Nil
Scribes for examination	Yes	Nil

### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	03/08/2018	1	Tree Plantation	Vanam Manam	94
2018	1	1	22/10/2018	1	Local Youth festival, Kabaddi Tournament	Games and Sports	24
2018	1	1	25/09/2018	8	Swachtha Hi Seva	Environmental cleanliness	154
2018	1	1	30/07/2018	1	Swacha Pakhwada	Environmental cleanliness	145

No file uploaded.

### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Lectures	22/06/2018	1) Shall actively associate, themselves in all the College activities motivate the students to actively participate in the various programmes and activities of the college. 2) Should not indulge in anti-institutional activity and should not promote, abet, assist or motivate any groupism or unhealthy activity. 3) They should report to the college

authorities if there is any criminal complaint, action/proceeding lodged against him/her in any police Station, Court or Forum. 4) Teacher shall abide by the code of conduct and leave rules and the terms and conditions of service. 5) Teacher shall discharge his/her duties efficiently and diligently to match with the academic standards and performance norms lay down by the College Management and NAAC from time to time. 6) Teacher shall update himself/herself knowledge and skills. 7) Teacher shall conduct himself/herself with absolute dignity and decorum. 8) No teacher shall absent himself/herself from duties at any time without prior permission. 9) No teacher shall associate with any political party or take part in any other organizational activity, which is not in line with the duties and ethics of the teaching profession. 10) No teacher shall act in any manner that violates the norms of decency or morality in his/her conduct or behavior inside and outside the College Campus.

Students

22/06/2018

1) To maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College. 2) Students can leave the campus during class hours only after getting permission from



loco parent and the Principal. 3) All leave applications shall be submitted in time, for sanction by loco parent and the Principal. 4) Accessing Social Networking Sites such as Facebook, YouTube etc. is prohibited within the college campus during class hours. . 5) Students are encouraged to make use of the library, common computing facilities. 6) Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept. 7) Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing-gum, pan masala etc. are strictly prohibited. 8) Carefully handle the furniture, equipments, fixtures and appliances of the college and lab. Careless handling/misuse of the above could result personal injuries or damage to property. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with fine. 9) Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in the campus. 10) Students are expected to make use of academic, co-curricular and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive. 11) Harassing juniors, ill

treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as criminal offence by the law enforcing agencies as per the directives of Honble Supreme Court of India. 12) Any violation of the above rules will attract penalty in the form of warning, fine, calling parents to the college or any course of corrective measure as found suitable by the staff and management of the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2018	21/06/2018	72
Janmabhoomi Maa Voouru	02/01/2019	11/01/2019	100
NSS Special Camp	24/01/2019	30/01/2019	44
Jala Harathi	14/09/2018	14/09/2018	55
Self Govt Day	05/09/2018	05/09/2018	62
National Mathematics Day	22/12/2018	22/12/2018	102
World Aids Day	01/12/2018	01/12/2018	397
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Tree Plantation. 2) Campus Cleaning. 3) Janmabhoomi. 4) Swatch Bharath. 5) Swatch Pakawada.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

All institutional activities and programmes are geared towards the high performance of the students. To mould the students as socially responsible citizens with patriotic spirit combined with international outlook. Best Practice-1 Constant mentoring and support to students for high performance This objective is achieved through constant mentoring of students by teachers, senior students, alumni and eminent persons in various fields through Popular Lecture Programmes. The faculty and alumni of the institution always encourage the students to set higher goals by following the Principal "not failure, but low aim is crime". Constant mentoring system is much helpful in achieving the high performance, as the students can informally interact with staff beyond the class hours. ? For constant mentoring the Loco Parent System exists in the institution. This is the unique feature of this institution since its inception. 20 students are allotted to each faculty. The teacher who is taking

responsibility of students is called as "Loco-parent", and students are called as "Loco-wards". The Loco-parent extends parent like care for each of his/her Loco-ward. They are always in touch with their Loco-wards and enquire about the welfare. This starts in the first year and is continued till the completion of their course. This increases the affection between Loco-wards and Loco-parent.

The Loco-wards have the freedom to speak freely with loco parent regarding career or any personal problem. Loco-parent also interacts with parents of students to discuss the progress in academics and behavior of student in the college campus. Since the students are away from their parents, Loco-parent tries to keep them away from the nostalgia. This is one of the best initiatives where the students can get parent like care from their teacher. This is the unique feature of the institution and students also feel secure and safe with their loco parent. An endearing environment is created between Loco-ward and Loco-parent. The loco-wards are under the supervision of the loco-parent. Any issue can be discussed in an amicable manner with the loco parent, issues like ragging, health, financial and other family problems are also taken care of by the loco-parent. This rapport makes the Loco-parent a real mentor. The Loco-parent resolves the issues faced the by the Loco-ward with the help of the Principal. This system helps in maintaining harmony among students and staff. Maintaining harmony among students and staff for the long term is important.

The Loco Parent is always behind the success of his/her Loco-wards. For achieving high performance: ? There is a Separate Hostel Library which allows the students to refer the books during other than the working hours of the college. All the books for competitive examinations and PG entrance examinations are available in the hostel library. In addition to this, college has Departmental Libraries to enhance the knowledge in subject concerned by providing books of reputed authors. Regular purchase of books for the library based on student and faculty demand also helps. ? A Computer Lab is attached to the Hostel library in which all computers have internet facility. Students can utilize the internet facility to refer journals and latest updates in concerned subject. ? For curriculum enrichment, faculty designed syllabus according to PG entrance syllabus. In addition to regular classes, faculty teaches entrance examination syllabus also in the classrooms. Mock entrance examinations are conducted in the institution for those students who are preparing for PG entrance. ? Popular Lecture Programmes are arranged to provide general awareness about society, career guidance, latest developments in subject area, creativity, scientific temper and leadership qualities. Institute also arranges classes for students to clarify their doubts in career guidance. ? Supervised Study is conducted daily in the evening from 6.30-7.30 pm. Under the supervision of faculty these study hours are conducted, all the students sit in their respective classrooms and study under the supervision of faculty. This helps the students to revise the concepts covered in the instructional hours. ?

PG entrance mock tests are conducted in the college. Special focus on slow learners by taking remedial classes and encouraging the advanced learners to register for certificate courses and to obtain certificates. ? Interactive method is followed in the classroom to make teaching more student centric. Experiment-based and Experiential learning is in practice - by arranging student seminars, conducting regular practical classes in the departments of Physics, Chemistry and Computer Science subjects and field trips for other subjects. Students are encouraged to give Power Power Point Presentations in the classroom. ? Institute also encourages those students who achieve high performance in academics by giving prizes and cash awards by both Alumni and Teaching Staff. ? To achieve good academic record, a continuous and comprehensive assessment takes place by conducting slip tests, monthly tests and Pre- final examinations. Best Practice-2 All-round development of students Development of leadership qualities, organizational ability, team spirit, subject knowledge, intellectual and presentation skills, self confidence, better body language, punctuality, sense of responsibility towards the Parents,

Institution, Society, Nation and, the world. 1. Integration of Student Forum in college activities and hostel administration: ? Student Forum: A Student Forum is constituted in the institution to develop leadership qualities among the students. Elections are conducted to select the student forum members. This forum is constituted with five Secretaries and five Deputy Secretaries. The Student Forum is responsible for organizing the events at institution level, representing the hostel related problems to the Principal and Deputy Warden, conducting cultural activities, health supervision among the students etc. ?

Active involvement of student forum in academic activities and hostel maintenance improves the skills in organizing the various events effectively. Integration of student forum in the academic activities improves the ability to resolve the problems raised while organizing the events in real time and helps in the smooth running of the institution. 2. Students organize quiz

competitions among themselves in addition to the activities conducted by the institution in connection with National festivals, Mathematics Day, Science day etc. Self government day is conducted on the occasion of Teacher's Day with the students playing the role of teachers. All the activities on that day are completely organized by the students only. 3. Discipline, Patriotism and Social

Service through NCC and NSS: improves the spirit of unity and courage, confidence, self reliance, patriotism among cadets. "Cashless Rally", collecting donations for "Blind Association". Their services were appreciated by the Chief Minister of Andhra Pradesh for their contribution in the Krishna Pushkaralu for Safe Guarding the public, serving old people, traffic control, etc. 4. Active participation in co-curricular activities: Students participate

in activities like quiz, seminars, essay writing, elocution etc. organized in connection with National Festivals, Teachers Day and Annual Day. Students are encouraged to participate in activities like National Level Competitions

organized by different institutions, these activities include Oral Presentation, Poster Presentation, Essay writing, Role Play, Exhibit Your Model, Just a Minute(JAM) sessions etc. Students also participate in other

programs like "Consumer Day" Celebrations. 5. Sports and Games: Students actively participate in institute level, university level, state level, national level sports and games competitions. Students won national prizes in

games and sports. 6. Singing of National song and National Anthem, taking of Pledge is a daily practice in the college at the time of Morning and Evening Assembly. Celebration of Scientifically important days like birthday of

Ramanujan, Jagadeesh Chandra Bose and other important days is a regular practice in the institution. 7. Most of the National and International

important days are celebrated in the college with a motto to bring the awareness among all the students and public. 8. Club activities are regularly

conducted in the departments to inculcate the habit of organizing the events both curricular and co-curricular. 9. Promoting Cultural Legacy: To promote the cultural legacy of the country the students are encouraged to participate in

cultural activities organized by the institution and the cultural activities are helpful to extract the hidden talent from the students. It will nurture their talents and encourage them as professionals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/best\\_practice.pdf](http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/best_practice.pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

All the Riches in the World Do Not Match the Wealth of Education 1. The main aim of this institution is to provide free and quality education to the rural talented students. Ancient Gurukul system is followed in the institute where

there is close affectionate bond between students and teachers. 2. Institute gives admissions to the students belonging to the two States of Andhra Pradesh and Telangana on merit basis through an entrance test. 3. Institution is established to cater to the needs of rural talented students. Institution provides completely free education for 3 years with free boarding and accommodation facility. The institution is located near the banks of River Krishna. It is located in a pleasant and peaceful environment. The college premises is full of greenery. The peaceful environment encourages the students to concentrate on their studies. This environment also helps the students to achieve the desired results in their courses. 4. Another Distinctive feature of the institution is 24/7 availability of staff to the students because all reside in the head quarters. Additional coaching is given to students beyond the class hours i.e., in the Supervised Study. Loco-parent maintains a record of bio-data of their Loco-ward. This helps the Loco-parent to mentor their Loco-wards keeping their interests in view as in the bio data. They are at liberty to discuss personal issues also with Loco-parents. This makes students feel secure and safe in the hands of staff even though they are far away from their parents and students feel hostel as the home away from home. Phone numbers of all the parents are given to Loco-parents and Loco-parent phone number is also given to parents. This helps a lot to check the welfare and progress of the student by both parent and Loco-parent. 5. Supervised Study is a daily activity in the institution. After the completion of Evening Assembly students sit in their respective classrooms upto 7.30 pm under the supervision of the staff members. Students can approach the staff for clarification of doubts. We conduct mock tests well in advance for the PG entrance examinations to various universities and the students have a continuous rapport with alumni. Alumni plays a vital role in extending their help to the students in all aspects - Career Guidance, financial support. The Ancient Gurukul System helps the students to achieve all-round development

Provide the weblink of the institution

[http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/institutional\\_distinctiveness.pdf](http://aprdcnagarjunasagar.ac.in/wp-content/uploads/2021/08/institutional_distinctiveness.pdf)

### **8.Future Plans of Actions for Next Academic Year**

1) To conduct Academic Audit. 2) To participate in NIRF. 3) To register for AISHE. 4) To apply for RUSA. 5) To collect feedback from stake holders. 6) To conduct Student Satisfaction Survey. 7) To make Alumni participate in Student Progression. 8) To arrange field trips. 9) To arrange Popular Lecture Programmes. 10) To give additional coaching for students appearing for PG courses in premier institutions. 11) To make NCC cadets participate in training camps and appear for B and C certificate examinations. 12) To arrange for the conduct of Special Camp in adopted village by NSS. 13) To conduct National festivals and Religious festivals. 14) To explore the possibility of Alumni meet.